

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held following the Annual Parish meeting starting at **7:00pm** on Wednesday, 13 May 2009 in The Barker Room.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 9 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 9 September, 9 December, 10 February 2010 and 12 May for the Annual meetings.
- 6: To approve Minutes of the Council meeting held on 11 February 2009.
- 7: **Matters arising - to review progress against previously made resolutions:**
 - a) The Skip in the Nunton Recreation Field. **b)** Maintenance at Shepherds Close. **c)** Refurbishment of Pavilion.
- 8: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
 - b)** Grass Cutting. **c)** Pavilion Maintenance. **d)** Play Area and Safety Surface Maintenance. **e)** Signage.
- 9: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee. **b)** The PPW-B power order.
c) Parish Boundary Walk – This will start from the Nunton Field at 9:00am on Saturday, 16 May.
- 10: **Transport, Roads and Footpaths:** **a)** WCC Parish Steward's report. **b)** Road resurfacing schedule 2009.
- 11: **Planning: S/2009/0525** - Convert first floor of existing garage into..... at 112 High Street, Bodenham.
S/2009/0540 - Erection of single-storey side and rear extensions..... at 2 Clearbury Close, Odstock.
- 12: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board. **c)** Police. **d)** WALC.
e) Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & West Wilts Downs AONB Forum.
- 13: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £369.54p.
b) To consider and set the level of the Chairman's allowance for 2009/10 at £100.
c) To confirm the re-appointment of the PC's Internal Auditor and to receive the accounts for 2008/09.
d) To review spending against the agreed budget and consider the external auditor's report for 2007/08.
e) To confirm and authorise for payment a schedule of accounts dated 13 May.
- 14: **a) AOB** – for information only. **b)** To confirm 9 September as the date of the next Ordinary OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
WEDNESDAY, 13 MAY 2009
ALL ARE WELCOME TO ATTEND**