

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the ordinary meeting of Odstock Parish Council to be held at **7:30pm** on Wednesday, 7 September 2011 in **The Barker Room** at Nunton.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business.

AGENDA published on 3 September

- 1: To receive and consider acceptance of apologies.
- 2: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 3: To approve as a correct record Minutes of the Annual Council meeting held on 11 May.
- 4: **Nunton Field:** To consider matters as follows: **a)** Management Sub-Committee report to include:
b) Grass/Hedge Cutting. **c)** Pavilion usage conditions. **d)** Play Area Maintenance. **e)** Signage.
- 5: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.
b) **Odstock Recreation Field** – To consider proposals for the installation of play equipment.
c) **Jubilee Gardens** – Refurbished seat and consider project for riverbank maintenance.
- 6: **Transport, Roads and Footpaths:** **a)** To receive a Wiltshire Council Parish Steward's Report.
b) To review plans for controlling parking arrangements at Salisbury District Hospital.
c) Footpath extension between Jubilee Gardens and the lay-by. Approve contribution from PC.
d) To consider the positioning for traffic measuring equipment to assess excessive speed.
e) To review hedgerow maintenance schedules and roadside signage throughout the parish.
f) To consider a request to help finance improvements to footpath stiles and kissing gates.
- 7: **Planning:** To review the schedule of planning applications dated 2 Sept – No new applications
- 8: **Review any comments regarding Reports and Correspondence for future consideration:**
a) Cranbourne Chase & West Wilts Downs AONB. **b)** New Forest National Park Authority.
c) To consider reports from the Police, Wiltshire Council, WALC, Community First and Agenda 21.
d) To review recent Southern Wiltshire Area Board meetings and consider OPC representation at the next meetings on 6 October in Pitton Village Hall and 15 December in the Downton School.
- 9: **Finance:** **a)** Compare actual costs to the previously agreed budget and review future expenditure.
b) To review OPC's management procedures and risk assessment policies.
c) To consider the likely requirement for the 2012/2013 annual precept.
d) To confirm and authorise for payment a schedule of accounts dated 7 September.
- 10: **a)** **AOB** – for information only. **b)** To confirm 7 December as the date of the next OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
WEDNESDAY, 7 SEPTEMBER 2011 at 7:30pm
ALL ARE VERY WELCOME TO ATTEND**