

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Thursday, **10 May 2012** in The Radnor Hall, Bodenham.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

AGENDA published on 6 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 6 September, 6 December, 7 February 2013 and 9 May for the Annual meetings.
- 6: To approve Minutes of the Ordinary Council meeting held on 9 February 2012.
- 7: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:
b) Grass Cutting contract for 2012-13. **c)** Pavilion availability. **d)** Play Area Safety Inspection.
- 8: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee. **b)** Jubilee Grant Award.
c) **Odstock Recreation Field** – Progress report. **d)** **Village Notice Boards** – Refurbishment report.
e) **Small Holdings and Allotments Act 1908, s23(2)** – To consider a parishioner's request for Allotments.
f) **Jubilee Gardens** – To consider riverbank maintenance, quotations and grant opportunities.
- 9: **Transport, Roads and Footpaths:** **a)** Wiltshire Council's Parish Steward/Parish Co-ordinator's report.
b) To receive the traffic monitoring report. **c)** Community Area Transport Group meeting on 17 May.
d) Proposed improvements and funding options for the Avon Way footpath stiles and kissing gates.
- 10: **Planning:** To review the schedule of planning applications dated 4 May – No new applications.
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board. **c)** Police. **d)** WALC.
e) Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & West Wilts Downs AONB Forum.
- 12: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £348.78p.
b) To review and confirm membership of the Wiltshire Association of Local Councils for 2012/13 at £184.56p.
c) To review and agree a budget for 2012/2013 including a Chairman's allowance of £100.
d) To approve the accounts for y/e 31 March 2012 and the governance statements in the Annual Return.
e) To confirm and authorise for payment a schedule of accounts dated 10 May.
- 13: **a)** **AOB** – for information only. **b)** To confirm 6 September as the date of the next Ordinary OPC meeting.

**This Meeting of ODSTOCK PARISH COUNCIL is on
THURSDAY, 10 MAY 2012**

ALL ARE WELCOME TO ATTEND