

# Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held **after** the Annual Parish meeting starting at **7:00pm** on Thursday, **14 May 2015** in The Radnor Hall, Bodenham.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - [www.sp5.org/odstock/opc/](http://www.sp5.org/odstock/opc/)

Prior to the commencement of the Annual PC meeting, the Annual Parish Meeting will be held.

A Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them.

## **AGENDA published on 10 May**

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 2 July, 10 September, 10 December, 11 February 2016 and 13 May for the Annual meetings.
- 6: To approve Minutes of the Ordinary Council meeting held on 5 February 2015.
- 7: **Nunton Field:** To consider matters as follows: **a)** A Management Sub-Committee report to include:  
**b)** Grass Cutting contract for 2015-16. **c)** Play Area Safety Surface. **d)** Drains, Fencing and Gate Posts.
- 8: **Community Initiatives:** **a)** To receive a report from the Radnor Hall Committee.  
**b) Parish/Community Plan** – To receive a report from the steering committee setup to consider feasibility.  
**c) Car Parking at Shepherds Close** – To receive feedback from interested parties.
- 9: **Transport, Roads and Footpaths:** **a) Wiltshire Council:** Parish Steward/Parish Co-ordinator's report.  
**b) Community Area Transport Group Projects:** Next Meeting on 19 May at Bourne Hill
  - 1) Sunken footway by C12 between Jubilee Gardens and the new footway opposite Odstock Church.
  - 2) Traffic Calming and re-surfacing of the C12 through Odstock and Nunton.
- 10: **Planning:** The schedule of planning applications dated 8 May – No new applications.
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 26-Mar & 28-May.  
**c)** Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
- 12: **Finance:** **a)** To consider the renewal of the PC's Insurance Policy with Zurich Municipal for £513.35p.  
**b)** To confirm membership of the Wiltshire Association of Local Councils for 2015/16 at £170.85p.  
**c)** To approve the continued operation of OPC's bank accounts with Lloyds Bank plc.  
**d)** To review and agree a budget for 2015/2016 including a Chairman's allowance of £100.  
**e)** To approve the accounts for y/e 31 March 2015 and the governance statements in the Annual Return.  
**f)** To confirm and authorise for payment a schedule of accounts dated 14 May.
- 13: **a) AOB** – for information only. **b)** To confirm 2 July as the date of the next Ordinary OPC meeting.

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**This Meeting of ODSTOCK PARISH COUNCIL is on  
THURSDAY, 14 MAY 2015  
ALL ARE WELCOME TO ATTEND**