

## **ODSTOCK PARISH COUNCIL**

An Ordinary meeting of Odstock Parish Council was held on 8 December 2010 in The Barker Room at Nunton.

**Present:** Rod Poynting (Chairman), Colin Berry, Stephen Stapley, Richard Parsons (Clerk), and six members of the public. Nigel Start had been unable to confirm his availability.

**Apologies:** Ray Martin (Vice-Chairman), David Williamson-Jones, Cliff Whitley, Wiltshire Cllr Julian Johnson.

### **41/10 Open Public Forum:**

1. A Parish Elector was concerned that some councillors were sometimes not present at council meetings.

### **42/10 Declaration of Interest:** None.

**43/10 Minutes** of the Ordinary PC meeting held on 8 September were agreed and signed by the Chairman.

**44/10 Matters Arising: Pavilion Project:** Cllr Stapley reported that the Wiltshire Probation Service had satisfactorily completed the redecoration of the Pavilion interior and that an offer to redecorate the exterior of the building had been accepted under the 'Community Payback' scheme. There will be some additional costs to pay for materials and incidental expenses which will be allocated from the agreed Pavilion maintenance budget.

### **45/10 Nunton Recreation Field:**

- a) **Hedge Cutting:** The contractors will include the recreation field hedge when they next visit the parish.
- b) **Play Area:** There was a discussion about safety reporting and authorised weed killing requirements.
- c) **Signage:** A budget of £200 was agreed to replace temporary signs with permanent signs.

### **46/10 Community Initiatives:**

- a) **Radnor Hall Committee:** An application has been made for 'Hallmark' accreditation.
- b) **Parochial Church Councils:** The churchyard wall repairs have been delayed and the agreed OPC contribution of £400 has not been requested. This money will be earmarked for the PCC in OPC's accounts.
- c) **Refuse Compaction Vehicle:** There has been no parishioner feedback following the provision of this service.

### **47/10 Transport, Roads and Footpaths:**

- a) **WC Parish Steward Report:** The Parish Steward will in future only call when requested.
- b) **Footpath at Jubilee Gardens:** The tree in the middle of the walkway presents an obstacle to progress.
- c) **Traffic Hazards at the A338/C12 Junction:** Proposals from Wiltshire Highways are awaited.
- d) **Footpath and Kissing Gate at Nunton:** A Wiltshire Rights of Way Officer will be consulted.

**48/10 Planning:** No new planning applications to consider.

### **49/10 Reports and Correspondence:**

- a) **South Wiltshire Area Board:** The next meeting is at Trafalgar School, Downton on 16 December.

### **50/10 Finance:**

- a) **Precept:** The prepared budget revealed a precept requirement of £9,000 for 2011-2012.
- b) **Freedom of Information Act 2000:** OPC's publication scheme is believed to be adequate.
- c) **Grant Commitments:** It was agreed to maintain the annual grants to the PCCs for Churchyard Grass-cutting (£500) and to the Radnor Hall Committee for the cost of the Lease (£750).
- d) **Appointment of OPC's Internal Auditor:** It was agreed to retain the services of the current auditor.
- e) **Payments:** The following were approved:

SP Stapley – Cash Receipts for Materials	338	£256.31p
Society of Local Council Clerks – Reference Book	339	£11.95p
Mazars – Audit Fee 2009-2010	340	£158.62p
HAC Joynt – Ground Maintenance	341	£160.00p
Bawden Contracting Services Ltd – Grass Cutting	342	£392.46p
PCC – Grass Cutting Grant	343	£500.00p
Radnor Hall – Annual Lease	344	£750.00p
SP Stapley – Cash Receipts for Materials	345	£226.21p
R Parsons – Clerk's fee and expenses, on account	346	£650.00p
Lloyds TSB plc – Account charges	DD	£16.72p
Southern Electric – Nunton Field Electricity	DD	£32.23p

**51/10 Any Other Business (for information only): OPC's Insurance Policy:** OPC's insurance policy will need to be reviewed to take into account the likely re-building cost of the Pavilion.

**52/10 The next Parish Council meeting** is scheduled to be held at 7:30pm on Wednesday, 9 February 2011.

The meeting closed at 9:05pm