

ODSTOCK PARISH COUNCIL

An Ordinary meeting of Odstock Parish Council was held on 5 December 2013 in the Barker Room at Nunton.

Present: Rod Poynting (Chairman), Stephen Stapley (Vice-Chairman), Colin Berry, Gavin Simmonite, Richard Parsons (Clerk) and one member of the public.

Apologies: David Williamson-Jones, Nigel Start and Wiltshire Cllr Julian Johnson.

48/13 Open Public Forum: Cllr Berry agreed to order another bag of salt for the Shepherds Close salt bin.

49/13 Candidates for Co-option to the Office of Parish Councillor: None.

50/13 Declaration of Interest: None.

51/13 Minutes of the Ordinary OPC meeting held on 5 September were approved and signed by the Chairman.

52/13 Nunton Recreation Field:

- a) **Conditions of Use:** Public Liability insurance was discussed. A definitive decision could not be reached.
- b) **Play Area Safety Inspection:** Cllr Simmonite agreed to discuss the implications of the RoSPA safety report as part of his negotiations in connection with the proposed new Play Area in Odstock Playing Field.

53/13 Community Initiatives:

- a) **Radnor Hall Committee:** The Chairman reported on an initiative to introduce regular tabletop sales events.
- b) **Odstock Recreation Field:** Cllr Simmonite reported that he had secured £11,000 of funding from the Landfill Communities Fund, administered by Community First in Devizes, towards a total estimated cost of £22,000. On 1 August, the Southern Wiltshire Area Board had approved a £5000 grant from the Community Grants Scheme. He will now negotiate with suppliers to secure an installation which will deliver best value for money. The Chairman advised on the planting of a windbreak and recommended a bird friendly mixture of trees be used.
- c) **Jubilee Gardens:** The RoSPA report did not identify any serious defects and suggested the installation of a sign which would help to alert visitors to the potential dangers of unsupervised water based activities.

54/13 Transport, Roads and Footpaths:

- a) **Parish Highways and Streetscene Maintenance:** Wiltshire Council Highways department has confirmed that contact with the Parish Stewards is best achieved through existing channels and that routine maintenance of footways and roadside hedgerows continues to be carried out on a timely basis. The 'Clarence' (0800 23 23 23) Service is being expanded to include alternative methods for reporting Highways issues.
- b) **Community Area Transport Group:** Cllr Berry agreed to discuss possible schemes with Council Officers.

55/13 Planning: There were no new planning applications.

56/13 Reports and Correspondence: The next Area Board meeting is in Alderbury Village Hall on 30 January.

57/13 Finance:

- a) **Internal Audit:** 2013-2014 will be year 2 of the current 3 year internal auditor's appointment.
- b) **OPC's Community Grants:** It was resolved to award £750 to the Radnor Hall and £500 to ONB PCC.
- c) **Precept requirement for 2014-2015:** Resolved to increase the precept by £1,000 to accommodate maintenance requirements of the Nunton play equipment and contingency costs of the new Odstock Play area.
- d) **Payments:** The following were approved:

Bawden Contracting Services Ltd – Grass Cutting	494	£396.50p
Odstock with N&B PCC – Grass Cutting Grant	495	£500.00p
Radnor Hall – Contribution towards Annual Lease	496	£750.00p
R Parsons – Clerk's salary and expenses, on account	497	£650.00p
HAC Joynt – Ground Maintenance	498	£255.00p
HMRC – PAYE	499	£132.00p
Cleansing Services Group Ltd – 3rd Party Contribution	500	£1,210.00p
Southern Electric – Nunton Field Electricity	DD	£32.57p

58/13 Any Other Business (for information only):

- a) **Odstock Sewage Works:** Cllr Berry reported that safety fencing had been installed.
- b) **Oaktree Field Caravan Site:** Cllr Berry reported that he had attended a Wiltshire Council meeting where a plan to redevelop the Oaktree Traveller site in Britford Parish had been discussed. A full planning application will be submitted in due course and this will be the opportunity for OPC to comment on the proposals.

59/13 The next scheduled OPC meeting will be held on Thursday, 6 February 2014.

The meeting closed at 9:02pm